

GDPR – Website Privacy Notice

Website Privacy Policy

About this policy

This policy explains what types of personal information will be gathered when you visit our website, and how this information will be used. Also when we communicate and collect any types of personal information from our customers, learners, Parent/guardians, employer's and other businesses including voluntary sector, funded and non-funded agencies

Information collected

On some parts of the website, you may be asked to provide some limited personal information in order to enable the provision of certain services (e.g. prospectus ordering, registering with the College, applying for a vacancy etc). The College may store this information manually or electronically. By supplying this information you are consenting to the College holding and using it for the purposes for which it was provided. Information provided will be kept for as long as is necessary to fulfil that purpose.

We may also collect information about your computer, including where available your IP address, operating system and browser type, for system administration and to report aggregate information to our webmaster. This is statistical data about our users' browsing actions and patterns which does not identify any individual and allows us to ensure that content from our site is presented in the most effective manner for you and for your computer.

How the information collected is used

Personal information provided to the College by you will only be used for the purposes stated when the information is requested. Personal information will not be sold to third parties, or provided to direct marketing companies or other such organisations without your permission. Personal information collected and/or processed by the College is held in accordance with the provisions of the Data Protection Act 1998.

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Demographical and statistical information about user behaviour may be collected and used to analyse the popularity and effectiveness of the College's website. Any disclosure of this information will be in aggregate form and will not identify individual users.

How we store information collected

Information which you provide to us will ordinarily be stored on our secure servers. However, we do work with third party contractors, some of whom host and operate certain features of the website. Accordingly, information that we collect from you may be collected in or transferred to a destination outside the European Economic Area ("EEA"). That information may be processed by staff operating outside the EEA who work for us or for one of our contractors. By submitting personal information, you agree to this transfer, storing and processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Policy.

We may disclose your personal information to third parties if we are under a duty to disclose or share such information in order to comply with any legal obligation or to protect the rights, property or safety of the College, its members or others.

We may use "cookies"

Most of our web pages use "cookies". A cookie is a small file of letters and numbers that we place on your computer or mobile device if you agree. These cookies allow us to distinguish you from other users of our website, which helps us to provide you with a good experience when you browse our website and also allow us to improve our website.

For more detailed information on the cookies we use on the College's web pages and the purposes for which we use them, please refer to individual web pages for further information about the use of cookies or contact our data protection officer (email address below).

Access to information

The Data Protection Act 1998 gives you the right to access information held about you. For further information please contact our data protection officer (email address below).

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Changes to our Privacy Policy

Any changes we may make to our Privacy Policy in the future will be posted on this page and, where appropriate, notified to you by email.

Contact

Any queries or concerns about privacy on this website should be sent by email to (contact@wiseorigincollege.com).